



# CENTRAL VALLEY BUILDERS SUPPLY

CAREER OPPORTUNITIES

EMPLOYMENT APPLICATION

Central Valley Builders Supply is an innovative sales-driven organization striving to exceed customer needs while achieving financial stability and providing employees with opportunity for success.

PERSONAL INFORMATION

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status

PLEASE PRINT

LAST NAME FIRST NAME MIDDLE NAME

STREET ADDRESS CITY STATE ZIP

TELEPHONE NUMBER(S)

Position applied for: Date of Application:

How did you learn about us?

[ ] Advertisement [ ] Relative [ ] Inquiry [ ] Employment agency [ ] Friend [ ] Other

Best time to contact you at home is:

If you are under 18 years of age, can you provide required proof of your eligibility to work? [ ] Yes [ ] No

Have you ever filed an application with us before? [ ] Yes [ ] No
If yes, give date

Have you ever been employed with us before? [ ] Yes [ ] No
If yes, give date

Do any of your friends or relatives, other than spouse, work here? [ ] Yes [ ] No

Are you currently employed? [ ] Yes [ ] No

May we contact your present employer? [ ] Yes [ ] No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? [ ] Yes [ ] No
Proof of citizenship or immigration status will be required upon employment.

Date available for work: / / What is your desired salary range?

Are you available to work: [ ] Full-Time [ ] Part-Time [ ] Temporary

Are you currently on "lay-off" status and subject to recall? [ ] Yes [ ] No

Can you travel if a job requires it? [ ] Yes [ ] No

EDUCATIONAL BACKGROUND AND SKILLS

Table with 7 columns: School Name, # of Years, Degree, GPA, Major, Minor. Rows include College, High School, and Other.

Skills and Qualifications: Summarize customer service skills, computer skills and qualifications acquired from employment or other experience which may qualify you to work with out company: (attach additional sheets if necessary)

OTHER BACKGROUND

Have you been convicted of a felony or serious misdemeanor? (Convictions for misdemeanor marijuana-related offenses that are more than 2 years old need not be listed.) [ ] Yes [ ] No

If yes, please explain

# EMPLOYMENT HISTORY

List all of your employers, during the past 10 years, starting with the most recent. Please explain any gaps in employment in the comments section below.

**Employer** \_\_\_\_\_ Telephone ( ) \_\_\_\_\_ Dates employed from \_\_\_\_\_ To \_\_\_\_\_

Summarize the type of business and your job responsibilities: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Job Title \_\_\_\_\_ Starting Hrly rate/salary \_\_\_\_\_ Final Hrly rate/salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_ May we contact company for references? [ ] Yes [ ] No

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**Employer** \_\_\_\_\_ Telephone ( ) \_\_\_\_\_ Dates employed from \_\_\_\_\_ To \_\_\_\_\_

Summarize the type of business and your job responsibilities: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Job Title \_\_\_\_\_ Starting Hrly rate/salary \_\_\_\_\_ Final Hrly rate/salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_ May we contact company for references? [ ] Yes [ ] No

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Job Title \_\_\_\_\_ Starting Hrly rate/salary \_\_\_\_\_ Final Hrly rate/salary \_\_\_\_\_

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Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Job Title \_\_\_\_\_ Starting Hrly rate/salary \_\_\_\_\_ Final Hrly rate/salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_ May we contact company for references? [ ] Yes [ ] No

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Comments Section (including explanation of any gaps in employment) \_\_\_\_\_

## References

	Name	Title	Phone Number
List 3 professional references we may contact:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Were you referred for employment by a current Central Valley employee? [ ] Yes [ ] No

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and agree to have any of the information verified unless I have indicated in writing to the contrary. I authorize the references listed above, as well as all other individuals contacted to provide any and all information concerning my previous employment and any other pertinent information that they may have. Further, I release all parties and person from any and all liability for any damages that may result from furnishing such information as well as from the use or disclosure of such information or any of its agents, co-workers or representative. I understand that in any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer, or if I am hired, my immediate dismissal from employment.

In consideration of my employment, I agree to conform to the rules and standards of Central Valley Builders Supply as amended from time-to-time at its discretion. I further agree that my employment is not for any specified time period and my employment and compensation can be terminated at-will, with or without cause, and with or without notice, and any time, either at my option or at the option of Central Valley Builders Supply. I also acknowledge that no written or oral promise of employment for a specified term is effective unless expressly set forth in a document signed by an authorized manager of Central Valley Builders Supply.

This application is current for only (60) days. At the end of this time, if I have not heard from the employer and still want to be considered for employment, it will be necessary for me to complete a new application.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_